

Burning Light Arts – RISK ASSESSMENT - Story telling with Ollie the octopus and the rainbow fish op 1 and op 2

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| Project: | Story telling with Ollie and the rainbow fish at (tbc) School - option 1 |
| Date | tbc |
| Assessment by (print name) | HELEN YATES |
| Assessment by (signature) | |
| Activity | Discussion, story telling and making decorative cardboard rainbow fish |
| Activity date | tbc |
| Activity location | On school site, indoor (tbc) |
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| STEP ONE | STEP TWO | RISK LEVEL | STEP THREE | WHEN & WHO |
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| List significant hazards here: | List groups of people who are at risk from hazards identified: | H = High M = Medium L = Low | List existing controls (or where information may be found). List risks which are not adequately controlled and the action needed: | Is action needed before (B) or during (D) activity? Who will/has carried out the precautionary action? |
| Covid 19 spread of virus | Artist, staff, pupils | H | Artist, staff, pupils will all adhere to school requirements ie teaching bubbles, ppe if needed, cleaning hands before entry and exit to site, increased cleaning of surfaces etc. The artist will visit only 1 school per week and leave at least 72 hours before re using any uncleanable equipment. 'Ollie' can have one cleansed tentacle, if touching the rubber octopus is permitted under controlled conditions (gloves, hand washing measurers etc.) | The artist will liaise with staff and confirm all measures needed to ensure the safety of the pupils, staff and artist. |
| Bringing equipment and materials into the classroom | Artist, staff, pupils | H | All artist equipment and materials will be cleaned thoroughly where possible, any that can't will be quarantined for 72 hours before reuse. Equipment will only be shared within | The artist will liaise with staff to ensure equipment and materials are used safely and in a controlled manner |

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| | | | controlled groups | |
| Not maintaining social distancing | Artist, staff, pupils | H | The artist will be alert to distancing measures during the session. The artist will adhere to the schools distancing policies and avoid close contact or physical contact with all pupils and staff | The artist will liaise with staff to ensure full prior knowledge of the distancing precautions |
| Covid symptomatic Artist, staff, pupils | Artist staff, pupils | H | The artist will re schedule sessions when appropriate, if the artist, member of staff or pupils become covid symptomatic prior to a visit | The artist liaise with the school and keep up to date understanding of the situation |
| Scissor use - cuts | Younger pupils | M | Cardboard fish will be supplied pre cut. Any other cutting will be done by the artist or staff on site as required. The pupils will use school approved scissors as needed. | The artist will ensure that any hazardous cutting will be done offsite or onsite by the artist |
| Use of glues and paints - inhalation and ingestion | Artist, staff, pupils | L | All glues and paint will be non toxic, washable and non hazardous | The school staff and the artist will ensure appropriate glues and paints are used |
| Decorative materials - choking | pupils | L | Access will be controlled, pupils will be directed on the correct use of the materials | The school staff and the artist will ensure correct use |

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| Personal Protective Equipment Needed: | Possibly face mask and gloves, follow school policy |
| Provided By: | tbc |
| Level of First Aid Provision Needed: | Basic school provision |
| First Aiders: | |
| Nearest 24 hour Hospital and/or Doctor: | School to hold information |

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| Project: | Story telling with Ollie and the rainbow fish at (tbc) School - option 2 |
| Date | tbc |
| Assessment by (print name) | HELEN YATES |
| Assessment by (signature) | |
| Activity | Discussion, story telling and making decorative withy rainbow fish |
| Activity date | tbc |
| Activity location | On school site, outdoor (tbc) |
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| STEP ONE | STEP TWO | RISK LEVEL | STEP THREE | WHEN & WHO |
|--|--|-----------------------------------|---|---|
| List significant hazards here: | List groups of people who are at risk from hazards identified: | H = High M = Medium L = Low | List existing controls (or where information may be found). List risks which are not adequately controlled and the action needed: | Is action needed before (B) or during (D) activity? Who will/has carried out the precautionary action? |
| Covid 19 spread of virus | Artist, staff, pupils | H | Artist, staff, pupils will all adhere to school requirements ie teaching bubbles, ppe if needed, cleaning hands before entry and exit to site, increased cleaning of surfaces etc. The artist will visit only 1 school per week and leave at least 72 hours before re using any uncleanable equipment or materials. 'Ollie' can have one cleansed tentacle, if touching the rubber octopus is permitted under controlled conditions (gloves, hand washing measurers etc.) | The artist will liaise with staff and confirm all measures needed to ensure the safety of the pupils, staff and artist. |
| Bringing equipment and materials into the classroom | Artist, staff, pupils | H | All artist equipment and materials will be cleaned thoroughly where possible, any that can't will be quarantined for 72 hours before reuse. Equipment will only be shared within controlled groups | The artist will liaise with staff to ensure equipment and materials are used safely and in a controlled manner |
| Not maintaining social distancing | Artist, staff, pupils | H | The artist will be alert to | The artist will liaise with staff to |

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| | | | distancing measures during the session. The artist will adhere to the schools distancing policies and avoid close contact or physical contact with all pupils and staff | ensure full prior knowledge of the distancing precautions |
| Covid symptomatic Artist, staff, pupils | Artist staff, pupils | H | The artist will re schedule sessions when appropriate, if the artist, member of staff or pupils become covid symptomatic prior to a visit | The artist liaise with the school and keep up to date understanding of the situation |
| Scissor use - cuts | Younger pupils | M | Withy fish shapes will be supplied pre made. Any other cutting will be done by the artist or staff on site as required. The pupils will use school approved scissors as needed. | The artist will ensure that any hazardous cutting will be done offsite or onsite by the artist |
| Withy fixing poles - eye injury | Younger pupils | M | Pupils will be individually supervised when fixing to the fish shapes by the artist and supporting staff | The artist will direct the staff at the appropriate time. |
| Use of glues and paints - inhalation and ingestion | Artist, staff, pupils | L | All glues and paint will be non toxic, washable and non hazardous | The school staff and the artist will ensure appropriate glues and paints are used |
| Decorative materials - choking | pupils | L | Access will be controlled, pupils will be directed on the correct use of the materials | The school staff and the artist will ensure correct use |

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| Personal Protective Equipment Needed: | Possibly face mask and gloves, follow school policy |
| Provided By: | tbc |
| Level of First Aid Provision Needed: | Basic school provision |
| First Aiders: | |
| Nearest 24 hour Hospital and/or Doctor: | School to hold information |